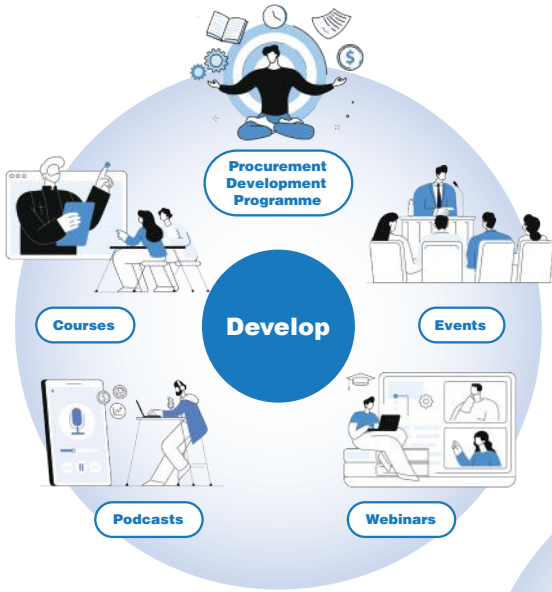




**DEVELOP, SUPPORT
& CELEBRATE**







1948

NHS created and new Hospital Management Committees empowered to appoint Supplies Officers.

1959

Fewer than half of the Hospital Management Committees have appointed Supplies Officers.

1960

High-profile Supplies Officers join together to form an association - National Association of Hospital Supplies Officers (NAHSO) is born.

1962

First NAHSO annual Summer School.

1971

First NAHSO Annual Conference.

1973

NAHSO changes name to the Association of National Health Service Supplies Officers (ANHSSO).

1982

Kenneth Clarke - Minister for Health attends Annual Conference.

1983

ANHSSO builds formal links with American sister organisation - now called The Association for Health Care Resource & Materials Management (AHRMM)

1990

The title of the organisation changed to the National Association of Health Care Supplies Managers (NAHCSM).

1994

Membership opened to all grades of NHS procurement staff.



1998

Title of the organisation is changed to the Health Care Supply Association (HCSA).

2000

HCSA celebrates its Ruby Anniversary.



2008

HCSA Awards are inaugurated.

2010

HCSA celebrates its Golden Anniversary.

2013

Corporate Partnership Programme commences.

2016

The Health Care Supply Association receives charitable status.

2017

HCSA adopts a new structure with the role of Chief Officer created.

2020

Her Majesty the Queen recognises 'vital work' of HCSA Members in letter.



2021

Two Deputy Chief Officers appointed for first time.

2020

HCSA makes a large investment in the National Procurement Graduate Scheme

HCSA celebrates its diamond jubilee



2023

Matthew Swindells named new President of HCSA as Lord Philip Hunt steps down to take the newly created role of Patron.



2024

HCSA undergoes extensive rebrand to reflect modern evolution of the organisation

HCSA forms its Women's Network.





I hope you find this a useful document to share with you the aims and purpose of the **Health Care Supply Association (HCSA)** – an organisation that has represented the interests of NHS procurement and supply chain professionals since 1960 and celebrates its 65th anniversary in 2025.

HCSA continues to evolve and finds itself in a stronger position than ever with an expanded organisation delivering more while remaining dedicated to developing, supporting and celebrating our growing membership.

2024 was an important year for HCSA when it comes to our evolution:

- In events, HCSA took over delivering the Excellence in Supply conference and awards and held successful events throughout the UK while our Women’s Network had its second networking conference which was another resounding success.
- For our 2024 annual conference we moved to the Telford International Centre to cater for our ever-growing flagship event and gala awards dinner.
- In L&D, we added more courses and events on key areas of importance such as value-based procurement (VBP), leadership and mentoring.
- To coincide with our 65th anniversary, we unveiled a modern and refreshing new brand for the organisation to help better position and understand the work we do and the value we bring.

The fact that we have reached our 65th year is testament to everyone past and present who has played a vital role in the development of HCSA including all the Presidents, Chief Officers, Trustees, and national council members who have helped HCSA become the recognised professional body for procurement and supply chain professionals in healthcare.

We remain focused on the key aims of playing a greater role in professional development, becoming more representative and inclusive, and being more connected while always focusing on value.

These aims are driven forward by HCSA Trustees, Presidents and Patrons who help govern the HCSA as a charitable Trust as well as helping govern the organisation, and who give up so much of their time, like so many others, willingly and freely.

Alongside this our business support team are a key part of enabling our learning and development, partnerships, events and networks.

The HCSA National Council also helps to shape the organisation by supporting its development in the regions and through our networks and specialist working groups. I am sincerely grateful for all the time and effort they give.

Our Partners and event sponsors are another essential part in enabling us to meet our goals. Without them we simply wouldn't be able to deliver the value we provide.

However, the number one driving force behind HCSA is the commitment to serving our members and in turn we thank them for supporting us by engaging with our networks, events, conferences, and L&D activities. We also thank them for their unwavering commitment to the NHS procurement and supply chain community.

I am proud that HCSA continues to go from strength to strength, however this is only achieved because of the contributions of everyone above.

Keith Rowley - HCSA Chief Officer



Learning and Development Journey

The **HCSA** is a registered charity whose prime purpose is to support the development of staff within NHS procurement and supply chain.

The Learning and Development Team are continually striving to support all colleagues in their careers delivering training both virtually and classroom based.

Our flagship training event is a residential course called Procurement Development Programme (PDP) which takes place twice a year in April and October.



This event has run for 65 years and is recognised as the only intense training programme for junior staff employed in healthcare in the country.

We currently take up to 42 delegates away to Nottingham and deliver a varied programme of current topics by recognised experts in their field and run a negotiation game throughout the week to help delegates prepare themselves for their future in NHS procurement.

Our April event is specifically aimed at our graduate intake so by the end of this year we will have taken 76 delegates through this programme culminating in them all having the opportunity to attend annual conference with the benefits that brings.

All members have access to our virtual courses which have been purposely designed for those starting their careers in NHS procurement and supply chain. The courses give an oversight into the topic areas listed below:

- Introduction to Procurement
- Operational Procurement
- Specification Writing
- Stakeholder Management
- Inventory Management
- Evaluation Techniques
- Managing Contracts
- Effective Negotiations
(2-day classroom based)
- Supplier Relationship Management
- Value Based Procurement
- The Head Gardener
- Legitimate Leadership
- Change Management
- Project Management
- Introduction to Risk Management
- Mentoring
(to be piloted)

To further support our members on their journey we have developed a Future Leaders programme which is currently jointly run with our annual conference in November. This programme again brings in experts who will offer their experiences in their specialist fields, as our Future Leaders group have asked for relevant examples of real life situations.

We are developing more courses to meet the changing and developing needs of our members and are always open to suggestions to develop the Learning and Development portfolio.





Networks



HCSA develops networks and workstreams to support those areas we believe deserve special representation.

At the forefront of these currently our Women's Network supporting women in procurement and supply chain, our Future Leaders Group which ensures we are helping the developmental requirements of less senior members as they progress up the career ladder, and our EDI&B Network which ensures we are helping inform and serve our members in the area of equality, diversity, inclusion and belonging.

Now in its third year, the HCSA Women's Network was the very first national organisation dedicated to women in healthcare procurement.

It was created to celebrate the achievements of women in Procurement and Supply Chain in the NHS/Healthcare.



It's a privilege to be able to serve the HCSA Women's Network and helping to connect, inspire and empower colleagues in procurement and supply chain across the NHS network. The network is dedicated to investing in ourselves and each other to reach our potential and to always bring the best version of ourselves to every opportunity.

**Tracey Cramond –
HCSA Women's Network co-lead**



— WOMEN'S NETWORK —

Its primary aim is to address women’s issues in the workplace and work to drive positive change while supporting diversity, inclusion and gender balance.

The network provides education around unconscious bias, menopause and mentoring while providing support through establishing a theme of women supporting women.

It also celebrates and shares the great work being done by woman and actively promotes role models.

The network also hosts a joint annual conference with the EDI&B Network with support from key industry partners and NHS England.

The Future Leaders group has picked some of the brightest young leaders in the procurement and supply chain community to serve on a think tank to ensure there are playing an active role in developing programmes and events that serve them best.

The network members are taken from PDP attendees including four winners of the course who have subsequently served a year on the HCSA Board of Trustees.

HCSA hosts regular meetings with the network to ensure the organisation stays up to date with all concerns around career progression, working environments and access to L&D requirements.

Information and feedback that comes from the network meetings helps plan the programme for our annual Future Leaders event which takes place at the HCSA Annual Conference.

“ ”

It's incredibly rewarding to serve on the Future Leaders Network and to help break down the skills aspiring leaders need to climb the ladder to the senior leadership team and bridge the gap between your current role and the next steps in your career.

The commitment to providing learning and development opportunities in terms of resources, training programmes, networks, practical knowledge and skills for those wanting to make the leap onto the next step of their career is vital.

**Sophie Lilleyman –
HCSA Future Leaders Network
think tank member**



LEAD & SUPPORT OFFICER PROGRAMME STRUCTURE

ID	Programme	Activity	Trustee	Exec	BST	NC	Other
1	Events & Awards	Regional Conferences Winter Conference Awards	Simon Walsh Faye Robinson	Richard Whiteside	Alan Hoskins Jen Grier Sue Wareham	TBC	BIP for National 2024/25 BST Regional Award Force
2	HCSA Partners	Business Development Account Management	Mark Roscrow	Clara Purnell	Alan Hoskins Mel Whiteside Jen Grier	TBC	HCSA Partners
3	Learning & Development	LMS PDP Graduate Training Courses	Bob Waddell	Keith Rowley	Alan Hoskins Cathy Griffiths Mel Whiteside	TBC	Sophie Lileyman Paul Ralston
4	Communications & Marketing	Podcasts Social Media Website Press Releases Membership	Faye Robinson	Keith Rowley	Alan Hoskins Bruce Ackland	ALL	Bursting Box Website Social Media Platforms
5	Finance	P&L Budgeting Cash & Reserves SFI's Reported Accounts	Ian Turner	Keith Rowley	Alan Hoskins Mel Whiteside	N/A	Nigel Marks Accountancy QuickBooks
6	Operations	Contracts Document Storage Meetings & Minutes ICT	Wesley Hall	Keith Rowley	Alan Hoskins Mel Whiteside	N/A	Vissensa IT Support Charity Commission



Structure

Patron

President

Trustees

Executive & BST

National Council

- East Midlands
- South East
- South West
- East of England
- South Central
- North West
- North East
- London
- West Midlands
- Yorkshire & Humber
- Scotland
- Northern Ireland
- Wales
- NHS Collaboratives
- Commissioning

HCSA is a registered charity in the UK, and is entirely self-financed through a combination of income from conferences, seminars, other training events, partner sponsorship, and advertising.



We have an organisational structure designed to ensure everything is in place to meet the expectations of members to develop, support and celebrate the procurement and supply chain community.

The governance of the Association rests with the board of Trustees and Executive while the BST (Business Support Team) runs the day-to-day business of the Association supported by a National Council of Regional Coordinators, Specialist Area Coordinators and National representatives from across the UK.

Our Patron and President provide influence and leadership at a system and political level providing guidance to the Trustees and Executives, acting in an oversight capacity.



Events



For over 50 years the HCSA Annual Conference has been a highlight of the NHS procurement and supply chain calendar.

Today, it attracts up to 900 delegates who come to network with colleagues and learn from an unrivalled programme of presentations by experts.

In 2024, HCSA developed an exciting new events line up and incorporated the previous and popular Excellence in Supply events into a new three region programme

in the North, Midlands, London, and South replacing the previous summer conference.

The EIS regional events all have an awards evening to celebrate the best talent from all corners of the UK.

Alongside this we run a joint HCSA and HFMA Procurement hub event in January and a Women's and EDI&B Networking Conference in September.



Diary Dates

HCSA Annual Conference

19-20 November 2025

Venue: Telford International Centre

HCSA/HFMA Procurement Forum

22 January

Venue: 110 Rochester Row, London

EIS Midlands

1 May

Venue: Edgbaston Park Hotel, Birmingham

EIS North

5 June

Venue: The Queens Hotel, Leeds

EIS London and South

3 July

Venue: Reading Football Club

Women's and EDI&B Networking Conference

10 September

Venue: Unique Venues, Birmingham





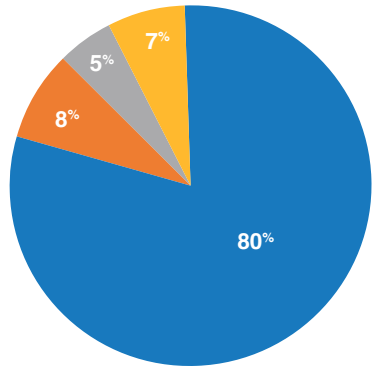
Income from all activities in the year to 31 March 2024 was **£502,941** and expenditure totalled **£435,716** which together with the gain of **£23,211** on disposal of investments, resulted in a surplus for the year of **£90,436** compared to a surplus of **£20,748** in the year to 31 March 2023.

The income for the charity has increased year on year to reflect greater levels of activity and in particular the most successful Annual Conference in the history of the charity. Costs however are also higher than in previous years reflecting the trustees planned increase in support to members.

HCSA has a healthy Balance Sheet with reserves of **£597,458** at 31 March 2024 which ensures the charity is financially strong and well placed to serve our members for the forthcoming year and into the future.

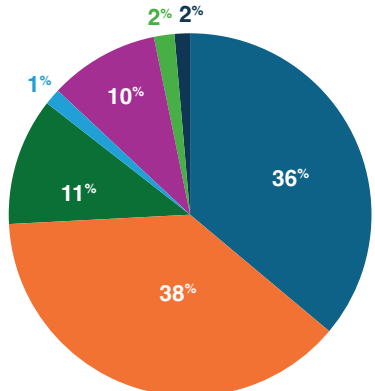
HCSA Expenses 2022-23

- Events
- L&D - Training, Accrual, Prof Fees
- Overheads
- Back Office



HCSA Income 2023-24

- Dividend income
- CCLA Deposit interest rece....
- Women's Network
- Summer Conference
- PDP Income
- HCSA partners
- Annual Conference



Our HCSA Partner programme is an essential part of the organisation and without it HCSA simply wouldn't be able to meet our goal of supporting, developing and celebrating NHS procurement and supply chain professionals.

Many thanks to all our HCSA Partners presented below.



If you would like to hear more about becoming a HCSA Partner and the benefits it includes contact admin@nhsprocurement.org.uk

Health Care Supply Association (HCSA) c/o North Lodge, South Horrington, Wells, Somerset, BA5 3DZ
Registered Charity in England No. 1170161